

## **APPENDIX D – Conditions agreed with the Police**

### **1. CCTV**

The premises shall install, operate and maintain comprehensive digital colour CCTV. All public areas of the licensed premises including entry and exit points will be covered, including any outside areas under the control of the premises licence holder.

The system must record clear images permitting the identification of individuals, and in particular enable facial recognition images (a clear head and shoulder image) of every person entering and leaving in any light condition.

The CCTV system will continually record whilst the premises are open for licensable activities and during all times when customers remain on the premises.

All equipment must have a constant and accurate time and date generation.

All recordings will be stored for a minimum period of 14 days with date and time stamping.

Viewable copies of recordings will be provided on request to the Police or local authority officers as soon as is reasonably practicable and in accordance with the Data Protection Act 2018 (or any replacement legislation).

The CCTV system will be capable of downloading images to a recognisable viewable format.

There will be security measures in place to ensure the integrity of the system to prevent the tampering with or deletion of images.

### **2. CHALLENGE 25**

There will be in place a written age verification policy in relation to the sale or supply of alcohol, which will specify a Challenge 25 proof of age requirement. This means that staff working at the premises must ask individuals who appear to be under 25 years of age, attempting to purchase alcohol, to produce identification. The only acceptable identification documents will be:

1. A photo driving licence
2. A passport
3. An identification card carrying the PASS hologram

Unless such identification is produced the sale of alcohol must be refused.

The premises will display prominent signage.

This policy will include documented steps taken to prevent adults from purchasing alcohol for or on behalf of children under 18.

### **3. REFUSALS/INCIDENT REGISTER**

An alcohol sales refusal register shall be kept at the premises and be maintained to include details of all alcohol sales refused. The register will include:

1. the date and time of refusal
2. the reason for refusal
3. details of the person refusing the sale
4. description of the customer
5. any other relevant observations.

The refusals register will be made available for inspection and copying on request of an authorised officer of a responsible authority.

All entries must be made within 24 hours of the refusal.

4. The premises will only open during the months of April through to September.
5. There will be monitoring of the perimeter to ensure safety thorough the opening hours of the venue.
6. Sales of alcohol will only take place when the adjacent food outlets are also open for business.

7. Customers will be predominantly seated whilst consuming alcohol unless there is a specific event such as a silent disco when the venue will more closely monitor customers with their drinks.